

Summit Township Recreation Board
Regular Business Meeting
Wednesday, May 21, 2014

The Regular Business Meeting of the Summit Township Recreation Board was held on Wednesday, May 21, 2014 at the Summit Township Offices 1230 Townhall Road West, Suite 100 Erie, PA 16509.

MEMBERS PRESENT: Sean Earley, Chairman
Jeff Jones, Vice Chairman
Steve Skelly, Board Member
Debi Cameron, Board Member

ABSENT: Kelly Ford, Board Member

OTHERS PRESENT: Pat McGuire
Donnia Glass
Catherine Caufield

CALL TO ORDER:

The Meeting was called to order by Chairman Sean Earley at 5:05P.M with a quorum established.

ACCEPT MINUTES:

A Motion was made by D. Cameron to approve the meeting minutes of April 16, 2014 as presented, seconded by S. Skelly; and carried unanimous by a Vote of 4-0.

Vote 4/0

OLD BUSINESS:

- **2014 Pass the Pancake 5K Run** – J. Jones reported concern for the minimal number of application received to date with only two months remaining. The additional preparations needed for the race are currently underway.
- **Anonymous Ball Field Donation** – Supervisor J. Lee reported the spectator bleachers the Board requested to purchase with this donation have been ordered. If any additional funding was required, the Board voted previously to supplement the donation.
- **2014 Residents Weekend** – All activities provided for the weekend are currently in the planning process.

- **Community Ballpark Fields** – Supervisor J. Lee reported the following items have been addressed:
 - Repaired flag poles
 - New American flags for all three ballfields
 - 10 - Turface Gamesaver (50Lb Bags) ordered and delivered
 - 40 - Turface All Sport (50Lb Bags) ordered and delivered

- **FLB Cross Country Course** – J. Jones is currently assisting in the location and planning process. The Cross Country Coach J. Proctor, J. Jones, Supervisor J. Lee, and Supervisor T. Church walked the area that will be utilized for this project. The Rec Board would like explore the possibility of proving informational/navigational signs for the trails.

- **Picnicana Pre-School Summer Program** – P. McGuire reported the current registration numbers are:
 - 94 Day Camp Registrations
 - 17 Pre-School Registrations

Late registrations will be accepted until the adult to child ratios are at capacity.

The survey taken to eliminate the Pre-School program provided the following response:

- 10 of the 17 children were returning registrations and the parents would be disappointed if the program were eliminated or discontinued.

A discussion also took place on the options of utilizing the additional property purchased next to Picnicana for the summer program's usage.

P. McGuire presented the list for summer camp employees who will be returning, the names for the request for new hires along with a request for two subs. After discussion, the Board concluded all requests made for hiring for the program were adequate and voted to approve.

Vote 4/0

NEW BUSINESS:

- **Art Class Request** – Donnia Glass and Catherine Caulfield would like to offer a basic drawing art class. They were requesting the use of the Township Building and would like the Rec Board's support in promoting the class. Supervisor J. Lee offered to follow up with the Supervisors for this request.

- **Rec Board Budget and 2013 Info Memorandum** – Supervisor J. Lee distributed a memorandum with detailed information for the budget figures for 2014. The Board members will review the information and discuss any questions or concerns at the next meeting.
- **Picnicana Donation** - A letter was presented to the Board from Fort Le Boeuf Student Council President K. Brown requesting consideration from the Board to donate usage for an evening at Picnicana for the Student Council member's picnic. A motion was made by D. Cameron, seconded by J. Jones to approve the request to use the park on Thursday June 26th from 5:30p.m. – 8:p.m for the picnic. The Board voted to approve.

Vote 4/0

- **Soccer Field Request** – Supervisor J. Lee received a request for use of the Community Park soccer fields from I-9 Sports. After discussion, the board concluded this may not be appropriate usage of the field's, Supervisor J. Lee will follow up with the request.

Vote 4/0

ADJOURNMENT:

With no further re-organization business to discuss, a motion was made by J. Jones, seconded by S. Skelly to adjourn the meeting at 6:04 P.M.

Respectfully Submitted,

Kathy Earley
Secretary