

Township Auditors
Annual Business Meeting
Tuesday, January 7, 2014
10:00am

Chairman Joe Kuzma called the Annual Business Meeting of the Summit Township Board of Auditors to order at 10:00 a.m. in the Township meeting room, at 1230 Townhall Road W., with the Pledge of Allegiance.

Present were Auditors Joe Kuzma, Paul Kuzma, Earl Cameron, Recording Secretary Christene Yeast, Solicitor Kuhn, Supervisors Agostine, Church and Lee, and Solicitor Sennett. There were no other interested persons.

Motion by Earl Cameron, seconded by Paul Kuzma, to approve the January 7, 2014 Agenda.

Vote: 3/0

Motion by Earl Cameron, seconded by Paul Kuzma, to appoint Joe Kuzma as Chairman for 2014.

Vote: 3/0

Motion by Paul Kuzma, seconded by Earl Cameron, to appoint Earl Cameron as Vice-Chairman for 2014.

Vote: 3/0

Motion by Earl Cameron, seconded by Paul Kuzma, to appoint Paul Kuzma as Secretary for 2014.

Vote: 3/0

Motion by Earl Cameron, seconded by Paul Kuzma, to appoint Solicitor Thomas Kuhn of the Quinn Law Firm, to represent the Summit Township Board of Auditors for 2014.

Vote: 3/0

There was no public input.

Motion by Earl Cameron, seconded by Paul Kuzma to acknowledge that (2) Work Sessions were held, on December 26, 2013 and January 7, 2014.

Vote: 3/0

Secretary Paul Kuzma recognized a copy of the Oath of Publication for this 1/7/13 meeting published on January 3, 2014, as presented.

Motion by Paul Kuzma, seconded by Earl Cameron, to approve the 1/7/13 meeting advertisement Oath of Publication.

Vote: 3/0

Motion by Earl Cameron, seconded by Paul Kuzma, to approve agenda items A-K, the employee

benefits for the Board of Supervisors, as employees in accordance with the Summit Township Personnel Code.

Vote: 3/0

Motion by Paul Kuzma, seconded by Earl Cameron, that Supervisor salaries as employees be increased by 3% and be based on a 40 hours work week. If less than 40 hours per week is worked, salaries will be pro-rated based on number of hours worked.

Vote: 3/0

Extensive discussion ensued as to accommodating a fair process for documentation of work performed for part-time Supervisor/Employees. Supervisor Church maintained that it is difficult to quantify hours worked, adding that there is a disparity between full-time Supervisor/Employees and part-time Supervisor/Employees and the documentation required. While the Board of Auditors acknowledged that their responsibility is to simply determine the pay rate, they encouraged the Board of Supervisors to continue a dialogue and come up with an equitable solution. Atty. Sennett added that it is to the benefit of everyone involved if some kind of recording of time worked is established. Atty. Kuhn further explained that applicable statute limits the options available to the Board of Auditors in attempting to set salaries and benefits for supervisors employed by the township as employees on a part-time basis, and that, while it may seem to be an imposition, documentation establishing hours worked as an employee of the township may be the best way to provide for the appropriate amount of compensation to be paid for such services rendered as a part-time employee of the township.

The Board of Auditors again encouraged the Board of Supervisors to continue to come to a compromise, offering to meet with the Board at a later date. Atty. Sennett added that this discussion has been beneficial. The Board of Supervisors further agreed to continue to look for a solution that is equitable.

Motion by Paul Kuzma, seconded by Earl Cameron, to authorize advertisement for a Special Auditor Meeting to solely approve today's Auditor Meeting Minutes, on January 9, 2014 at 10:00 a.m. at the Township Municipal Building, 1230 Townhall Road W.

Vote: 3/0

With no further business to come before the Board of Auditors, motion was made by Earl Cameron, seconded by Paul Kuzma, to adjourn the meeting at 11:10 a.m.

Vote: 3/0

Respectfully submitted,

Paul Kuzma

Secretary

01/07/2013