

SUMMIT TOWNSHIP
Public Work Session
Tuesday, February 25, 2014

CALL TO ORDER

The Summit Township Supervisors Public Work Session, as advertised, was called to order by Chairman Church at 1:05 p.m. Also present were Board members Nancy Agostine and Jack Lee, and Secretary Christene Yeast. There were no interested members of the public present.

Secretary Yeast reminded the Board of an ECATO meeting for February 27, 2014, and an Assessment Appeal for the property located at 9220 Old French Road.

Secretary Yeast confirmed that staff will complete the Host Municipal Inspectors Reimbursement Application for 2013.

Supervisor Agostine confirmed that the Board will meet with the Summit Township Sewer Authority (STSA) Board on March 5, 2014 at 9:00 a.m., at the Sewer Authority. STSA manager Bill Steff will advertise.

Supervisor Agostine presented a breakdown of grant funds recently received by the Perry Hi-Way Hose Company

Supervisor Church expressed his concern that an excess of cash is being held in the Capital Improvement Fund. He further suggested transferring the accumulated cash from the Capital Improvements Fund to the Capital Reserve (\$890,935.78), while keeping the 2014 budgeted funds available (\$812,516). Extensive discussion ensued regarding transfer of funds and paying off the PNC note.

Agostine alerted the Board that recent legislation allows municipalities to keep an operating reserve fund balance at 25% of their budget vs. 5%. Agostine further suggested using the liquid funds in Operating Reserve to purchase a CD to continue the laddered maturity dates already established. Discussion ensued.

The Board discussed allocation of the 2014 Budgeted Funds for Capital Improvements.

Supervisor Lee, presented for Board review, quotes for the purchase of new equipment (Loader and Mack Dump Truck).

Supervisor Lee further presented for Board consideration, maintenance agreements from Rabe Environmental (HVAC), Cummins (Generator), and Otis Elevator.

Motion by Agostine, seconded by Lee, to enter into the above referenced service agreements for the terms specified.

Vote: 3/0

Agostine updated the Board regarding the Lemmon proposal for property on Parson Road. Agostine further suggested recommending she approach the Board of Supervisors for a Use Variance and follow that process. Agostine did not recommend an ordinance change. The Board concurred.

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Secretary Yeast requested Board input regarding a request from First National Bank to provide banking services. Supervisor Church added that Northwest Savings Bank is also interested. As time allows, Secretary Yeast will obtain proposals from both banks.

With no further business to come before the Board, motion by Agostine, seconded by Lee, to adjourn at 2:37 p.m.

Vote: 3/0

Respectfully submitted,

Christene S. Yeast

Secretary

02/28/2014