

MS4 COMPLIANCE INSPECTION REPORT

NPDES Permit No.	Mo/Day/Yr	Entry Time	Exit Time	Inspection Type	eFACTS Inspection ID
PAG138330	9/23/2014	0900	1015	DAI	2306859
MS4 Permittee Name: Summit Township Erie County				<input checked="" type="checkbox"/> PAG-13 Coverage <input type="checkbox"/> Individual Permit <input type="checkbox"/> Check here if a "joint permit" with co-permittees	
Mailing Address: 1230 Townhall Road West, Erie, PA 16509				Municipality: Summit Township	
Responsible Official: Nathan Miller		Title: Asst. Zoning Administrator		County: Erie	
Business Phone: (814) 868-9686		Email: nmiller@summitpa.us		Permit Expiration Date: April 18, 2018	
Co-Permittees (if applicable):				Permit Renewal Application/NOI Due: October 20, 2017	
				Chesapeake Bay Watershed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<input checked="" type="checkbox"/> Office Visit <input type="checkbox"/> Field Visit				Discharge(s) to TMDL Waters? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
VIOLATIONS: (list below)		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Person Interviewed: Matthew Jonas		Date: 9/23/2014	Inspector: Daniel Pudlick		Date: 9/23/2014
Signature:		Phone No.: (814) 453-5702	Inspector Signature:		Phone No.: (814) 451-6746
Title: Civil Engineer			Title: Environmental Protection Specialist		
Email: mejonas@urbanengineers.com			Email: c-dpudlick@pa.gov		
<p>This document is official notification that a representative of the Department of Environmental Protection inspected the above facility. The findings of this inspection are shown above and on any attached pages. Any violations which were noted during the inspection are indicated. Violations may also be discovered upon examination of the results of laboratory analyses of the discharge and review of Department records.</p>					

Comments

This inspection was conducted with Nathan Miller, Assistant Zoning Administrator and Matthew Jonas, Civil Engineer.

MCM 1 (Public Education and Outreach): A written program and targeted audience list were available; reviewed 6/6/2014. Educational information has been provided in the form of the annual Summit Township Recycling Calendar, quarterly News from the Summit newsletter, posters, and handouts. Information is posted in office building lobby and available at public meetings and community events. Construction industry handouts are provided at zoning. A dedicated MS4 website is currently being developed.

* Recommend including businesses, contractors and municipal employees to target audience list and providing more specific educational information for each target audience group.

MCM 2 (Public Involvement and Participation): A written program was available and reviewed 6/12/2014. The 'Summit Township - Model Stormwater Management Ordinance' was enacted at a public meeting on 8/6/2012. At the annual public meeting on 2/18/2014, the township engineer reviewed the MS4 program. All public meetings are advertised in the newspaper. Other public involvement includes a MS4 program presentation as a part of Earth Day activities at Robison Elementary School and a display booth at the senior picnic.

* Recommend PIPP includes community projects or programs that promote public involvement and participation; public cleanup programs, storm drain stenciling.

MCM 3 (Illicit Discharge Detection and Elimination): A written program was available and reviewed 6/12/2014. A map was available with a total of 18 outfalls; last updated September 2012. A map including storm sewer collection system entities is being developed. The number of outfalls is being revised and expected to increase. Over 75% of the outfalls have been inspected this year using the monitoring sheet attached to the permit. Outfall monitoring reports are maintained on file at township office.

* Recommend including illicit discharge and complaint submission information with all educational materials.

* The township will be using complaint and illicit discharge reporting forms, and maintaining documentation of complaints, illicit discharges, and responses.

MCM 4 (Construction Site Stormwater Runoff Control): Relying on Erie County Conservation District.

MCM 5 (Post Construction Stormwater Management): Relying on Erie County Conservation District. An inventory of sites and a written PCSM inspection program for the operation and maintenance of PCSM BMPs was available and reviewed 6/2/2014.

* Recommend a documentation system for inspection results and deficiencies to ensure PCSM BMP's are properly operated and maintained.

MCM 6 (Pollution Prevention / Good Housekeeping for Municipal Operations): A written inventory of facilities and land uses that contribute to stormwater runoff with an Operations & Maintenance program and an employee training program were all available and reviewed 3/17/2014. The last employee training was a part of the last MS4 public meeting on 2/18/2014. Outside contractors are provided with stormwater pollution prevention information materials and sign an affidavit acknowledging understanding and compliance of MS4 requirements.

* Recommend documenting employee training and contractor acknowledgement of requirements.

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OFFICE INSPECTION				
Most Recent Annual/Progress Report Due Date: 6/17/2014				
Date Most Recent Annual/Progress Report Submitted: 6/16/2014				
List all deficiencies identified in the most recent Annual/Progress Report Review: Map of stormwater collection system and stormwater features was not submitted.				
Describe the permittee's progress with addressing deficiencies, if applicable: Map of stormwater collection system and stormwater features is in the process of being developed.				
Verify the presence of the following documentation; check "Yes" if available, "No" if not available, and "NA" if not applicable.				
MCM	Item	Yes	No	NA
1	Public Education and Outreach Program (PEOP) (written plan)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Lists of target audience groups	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Published stormwater educational materials	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Two methods of distributing educational materials in past year	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Public Involvement and Participation Program (PIPP) (written plan)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Public notice prior to adoption of any ordinance (municipal) or SOP (non-municipal)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	At least one public meeting in past year	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Illicit Discharge Detection and Elimination (IDD&E) Program (written plan)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Outfall inspection and illicit discharge tracking system	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Complaint tracking system for illicit discharges	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Map of all outfalls, receiving waters, stormwater collection system, swales, basins, etc.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Stormwater sampling and monitoring records	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ordinance (municipal) or SOP (non-municipal) prohibiting non-stormwater discharges	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	If not relying on PA's program, a written stormwater associated with construction activities program (written plan)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	If not relying on PA's program, an ordinance (municipal) or SOP (non-municipal) requiring implementation of erosion and sediment control BMPs	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	If not relying on PA's program, written procedures for managing public inquiries of local construction activities	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	If not relying on PA's program, a written post-construction stormwater management plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	If not relying on PA's program, a tracking system containing post-construction BMPs	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	If not relying on PA's program, inspection results of post-construction BMPs	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	An ordinance (municipal) or SOP (non-municipal) to enforce post-construction BMPs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	An inspection program ensuring stormwater BMPs are properly operated and maintained	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Inventory of municipal facilities and land uses that contribute to stormwater runoff	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Written Operation & Maintenance Plan for municipal facilities addressing housekeeping	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Written employee training program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>