

**SUMMIT TOWNSHIP
WATER AUTHORITY
Regular Business Meeting
Wednesday, September 4, 2013**

The regular business meeting of the Summit Township Water Authority was called to order by Chairman Kupetz at 6:00 p.m., followed by a salute to the flag. Present were Authority members Lacey, Haaf and Carniewski. Also present were Engineer Maas, Solicitor Blakely and Recording Secretary Taylor. Absent were Secretary Kurtz and Manager Troutman. There was no one in the audience.

CALL TO ORDER

Motion by Carniewski, seconded by Haaf, to approve the minutes of the August 6, 2013 Regular Business Meeting as presented, having been reviewed by all Board members. VOTE: 4/0

APPROVAL OF MINUTES

Motion by Haaf, seconded by Lacey, to approve the August Treasurer's Report, as submitted.
VOTE: 4/0

**APPROVAL OF
TREASURER'S REPORT**

Motion by Haaf, seconded by Carniewski, that said amounts be drawn upon the treasury for payment of the August 2013 expenses.
VOTE: 4/0

APPROVAL OF EXPENSES

At this time, Carniewski excused himself.

Engineer Maas informed that he received the pilot test report from the arsenic filter media and it appears that type of media will work. Maas then suggested adding chemical treatment ahead of the media which would get the arsenic level down to a non-detectable range. The next step would be to submit the permit application for a backwash recycle system to DEP with hopes of securing the permit and start work in the spring.

**RECOMMENDATION TO
INSTALL BACKWASH
RECYCLE SYSTEM AT
MOORE ROAD
TREATMENT FACILITY**

Motions by Haaf, seconded by Lacey, authorizing Engineer Maas to start the design work and submit the necessary DEP permit application for the installation of a backwash recycle system.
VOTE: 3/0

**APPROVAL TO START DESIGN
WORK AND APPLY FOR DEP
PERMIT FOR RECYCLE SYSTEM**

Although the Board previously authorized the purchase of the filter media, Maas recommended getting official DEP approval before actually installing said media. This would require submitting a permit modification to DEP for approval.

**DEP APPROVAL TO BE
OBTAINED BEFORE
INSTALLING NEW FILTER
MEDIA**

Haaf, seconded by Lacey, authorizing Maas to submit the minor modification as stated above and as quickly as possible to avoid possible delays.
VOTE: 3/0

**APPROVAL TO SUBMIT
PERMIT MODIFICATION
TO DEP**

Carniewski returns to meeting.

Vice Chairman Lacey asked for an update to the proposed Lease agreement. Chairman Kupetz explained that it was signed by the Supervisors at their Regular Board Meeting held on Tuesday, September 3, 2013.

**LEASE AGREEMENT
SIGNED BY SUPERVISORS**

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After reviewing the final budget numbers, Assistant Secretary/Treasurer Carniewski questioned how the proposed employee wages were determined and went on to say he wanted something in place that would refrain from giving all employees the same pay raise every year (i.e. employee evaluations). Carniewski also stated he wants to implement mandatory drug testing for all employees on an annual basis. Discussion ensued. Stating that he was appointed to the Board to do what is right for the Authority, Carniewski said that if something is not enacted before the next pay raise, he would resign. Lacey suggested creating committee which would be responsible for evaluating the employees. After further discussion, Board members agreed to discuss this matter further at next month's meeting.

BUDGET DISCUSSED

Motion by Carniewski, seconded by Lacey, to approve the final budget for fiscal year ending August 31, 2014.

FINAL BUDGET APPROVED

VOTE: 4/0

With no further business to come before the Authority, motion by Lacey, seconded by Haaf, to adjourn the meeting at 6:25 p.m.

ADJOURNMENT

VOTE: 4/0

Respectfully submitted,

Laura J. Taylor
Recording Secretary
9/5/2013